

Certificate 3 Guarantee

RTO fact sheet

What is the Certificate 3 Guarantee?

The Certificate 3 Guarantee supports eligible individuals to complete their first post-school certificate III level qualification.

What training is available?

The Certificate 3 Guarantee is targeted at certificate III qualifications because they are considered the entry-level qualification most often needed to gain employment in many industry sectors.

Foundation skills and lower-level vocational qualifications may also be delivered in certain circumstances.

For more information, including other student cohorts who can access training, refer to the Certificate 3 Guarantee program policy at www.desbt.qld.gov.au/training/providers/funded/certificate3.

The full list of subsidised qualifications is available on the Priority Skills List at www.desbt.qld.gov.au/training/providers/funded/priority-skills-list.

How does the program work?

A list of registered training organisations (RTOs) approved to deliver each qualification is published on the Queensland Skills Gateway – visit www.skillsgateway.training.qld.gov.au/.

Individuals are free to choose their preferred RTO from this list. However, the only qualifications subsidised through this program are those:

- listed on the Priority Skills List; and
- delivered by a training provider who is a pre-approved Skills Assure Supplier (SAS) with the Department.

The subsidy is paid directly to the SAS as training is delivered and reported to the Department of Employment, Small Business and Training.

How can RTOs participate?

RTOs must be pre-approved by the Department as a SAS to deliver subsidised training and assessment services under the Certificate 3 Guarantee. Read more about becoming a SAS at www.desbt.qld.gov.au/training/providers/sas/become.

What level of subsidy is available?

The subsidy represents the level of government contribution for a qualification and varies between qualifications based on a number of factors.

The investment priority or importance of the training influences the size of the government subsidy. Training in vocational areas that align with priority economic and industry skills needs will receive a higher government subsidy.

A higher subsidy will also be paid to support participation by disadvantaged learners (concessional students) and for training delivered locally in identified country and remote areas of Queensland, and Cape York and the Torres Strait.

The full list of subsidy levels for qualifications is available on the Priority Skills List. The location and loading list can be found on the [Priority Skills List webpage](#).



Does the individual need to contribute to the cost of training?

Given the benefits that accrue to individuals from training, students undertaking certificate III level training and non-concessional students undertaking lower-level vocational training, will be required to contribute to the costs of their training through a co-contribution fee.

The co-contribution fee is determined by the SAS, and may be paid on behalf of the student by the employer or another third party, but cannot be paid or waived by the SAS or any organisation related to the SAS, unless approved by the department.

The Queensland Government covers the full cost of training through the Certificate 3 Guarantee for high priority qualifications as part of [Fee-Free TAFE](#).

What outcomes are expected?

Each SAS is measured on successful training completions, quality of training experience and whether the training resulted in employment or career advancement.

Individuals need access to a range of information to ensure they make an informed choice about a subsidised training place. To support this, a SAS must meet a number of performance standards if they wish to participate and maintain their SAS status for the program. Refer to the *SAS policy* at https://desbt.qld.gov.au/data/assets/pdf_file/0019/7822/c3g-policy.pdf for more information.

More information

For more information on the Certificate 3 Guarantee, including eligibility requirements, subsidy information, concessional student status and program related documents, visit

<https://desbt.qld.gov.au/training/providers/funded/certificate3> .