



# Certificate IV in Chaplaincy and Pastoral Care

CHC42315

February & March 2025



## WHY CHOOSE THIS COURSE?

SU Institute of Training started providing formal training for youth and ministry workers in 1987, and for many years the course program had been known as YMIS (Youth Ministry Internship Scheme).

Over the past 30 years we have gained a solid reputation for providing an up-to-date training experience for people working with young people or keen to enter this exciting industry.

Today, SU Institute of Training delivers nationally-recognised training in Community services work, Chaplaincy and Pastoral Care and Community Services. Our programs have been developed in line with industry standards, with a particular focus on developing a Christian framework for the practice of youth and community services work in community, school or church contexts.

These programs are more than a qualification; they're also an opportunity to engage in a journey of personal and spiritual development.

SU Institute of Training is an RTO (Registered Training Organisation 30548), which is a training provider registered by ASQA (Australian Skills Quality Authority) to deliver VET (Vocational Education and Training) qualifications.

Our Certificate IV in Chaplaincy and Pastoral Care (CHC42315) is a nationally recognised qualification from the Community Services Training Package (CHC).

The focus of this VET qualification is to develop the skills and knowledge of students, with a focus on competence, to ensure they are equipped to work with people in a range of workplaces.

SU Institute of Training continues to work alongside industry to improve and develop our programs.

We are passionate about equipping our students with the skills and experience they need to have a positive impact in the community through supporting people, families and working with and alongside community service organisations.

### Certificate IV in Chaplaincy and Pastoral Care CHC42315

#### Full-Time 9 months or Part-Time 18 months

The Certificate IV in Chaplaincy and Pastoral Care is aimed at equipping people to become autonomous youth and childrens' workers. This training aims to equip both those new to the industry and sharpen the skills and knowledge of existing practitioners.

Our professional trainers will guide and mentor students through the foundations, frameworks, skills and principles of working with young people, and set the challenge to put this knowledge into practice in a real work setting.

Our students graduate with a broad understanding of issues related to youth and childrens' work across a range of contexts.

The Certificate IV in Chaplaincy and Pastoral Care is delivered through a combination of online, face-to-face and workplace experiences.

Check our website for intake dates and options. The qualification consists of 13 units of competency





## HOW THE COURSE WORKS

To ensure a holistic approach to training, the units of competency in the Certificate IV in Chaplaincy and Pastoral Care has been organized into themed 'Blocks' focusing on a specific area of community services practice.

Each semester students will complete an integrated block of training. Coursework is delivered ONLINE.

Each block involves training and assessment across online weekly training. There are activities, assessment tasks and workplace experience.

### Intensives

There are 2 day Intensives held for blocks Diversity, Pastoral Care & Professional Practice (3 blocks = 6 days of Intensive for the whole course), online only via zoom. These Intensives are a compulsory requirement of the course for all students in each block.

During an Intensive, students can expect to spend time learning in interactive workshops, participating in small groups with their trainer, exploring content presented in lectures, working with other students to practice community services work skills, and mixing with other students and the training staff during breaks and social activities.

### Weekly Study Sessions

All students engage with a range of weekly training materials primarily through an online learning system (SUIT Online).

This may include readings, videos, podcasts, interactive online activities, and lecture materials. Students are essentially self-directed in the completion of their training but will receive regular guidance and support from their trainer.

Regional and interstate students are encouraged to connect regularly with their trainers and network with other students in their area for support and encouragement.

All students are provided with extra support via a Zoom link available one day per week (Qld School Term only, excluding Intensive dates). More information will be provided on enrolment.

Trainers are available to provide additional support and assistance to students.

### Workplace Experience

All students are expected to be employed in community services work related role, or undertake a Community services work placement in a relevant context.

This aspect of the course is a crucial learning experience, where information and strategies from the training can be extended into application in a practical setting.

### Assessment Tasks

Each Block comprises a range of assessment tasks that provide the student the opportunity to demonstrate competence in community services work skills and knowledge. Tasks may include practical demonstration (such as role plays or tasks in the workplace), group discussions, case studies, research activities, and reflections on practical tasks and policy development.



### Pre-Enrolment Consultation

SU Institute of Training takes pride in providing quality training that both meets the individual needs of students and ensures that students meet the requirements of the course.

Students who apply for the Certificate IV in Chaplaincy and Pastoral Care will participate in a pre-enrolment consultation with a member of the training team prior to formal enrolment in the program.

This process helps identify individual learning needs and pathways and clarify course requirements and expectations. This consultation is conducted over the phone and will vary depending on each student's individual situation and needs. There are some elements that need to be given particular consideration and these are outlined below.

### Full-time or Part-time Enrolment

The CHC42315 Certificate IV in Chaplaincy and Pastoral Care is a nationally recognized qualification from the Community Services Training Package (CHC).

The Certificate IV in Chaplaincy and Pastoral Care is a nine month (full-time) or eighteen month (part-time) program aimed at equipping people to become autonomous youth and children's workers.

There are 13 units of competency that form the Certificate IV, which are determined by national requirements.

### Workplace Context or Work Placement

To maximise the effectiveness of the qualification and its content some aspects will be contextualised to the workplace and, as such, requires access to an appropriate workplace. If a student is already working in a suitable work-related role this may provide the appropriate context for workplace related tasks.

For students not currently working in such a role, training staff will arrange a work Placement. This will ensure a suitable work environment where students can undertake practical experiences and build skills in working with young people under the supervision of an employed, qualified and experienced worker.

Students who participate in a work placement are required to complete 130-160 hours in placement across the duration of their study course.

This can be done in the school holidays, Youth Work organization, Church, at an SU camp, or by volunteering at school each week.

Options for placement will be discussed with students during the pre-enrolment consultation.

### Working with Children Check

All students enrolled in the Certificate IV in Chaplaincy and Pastoral Care are required to hold a current Working with Children Check or notification of exemption as a requirement of training and in order to undertake a workplace experience in a relevant context.

For more information about the Working with Children Check visit:

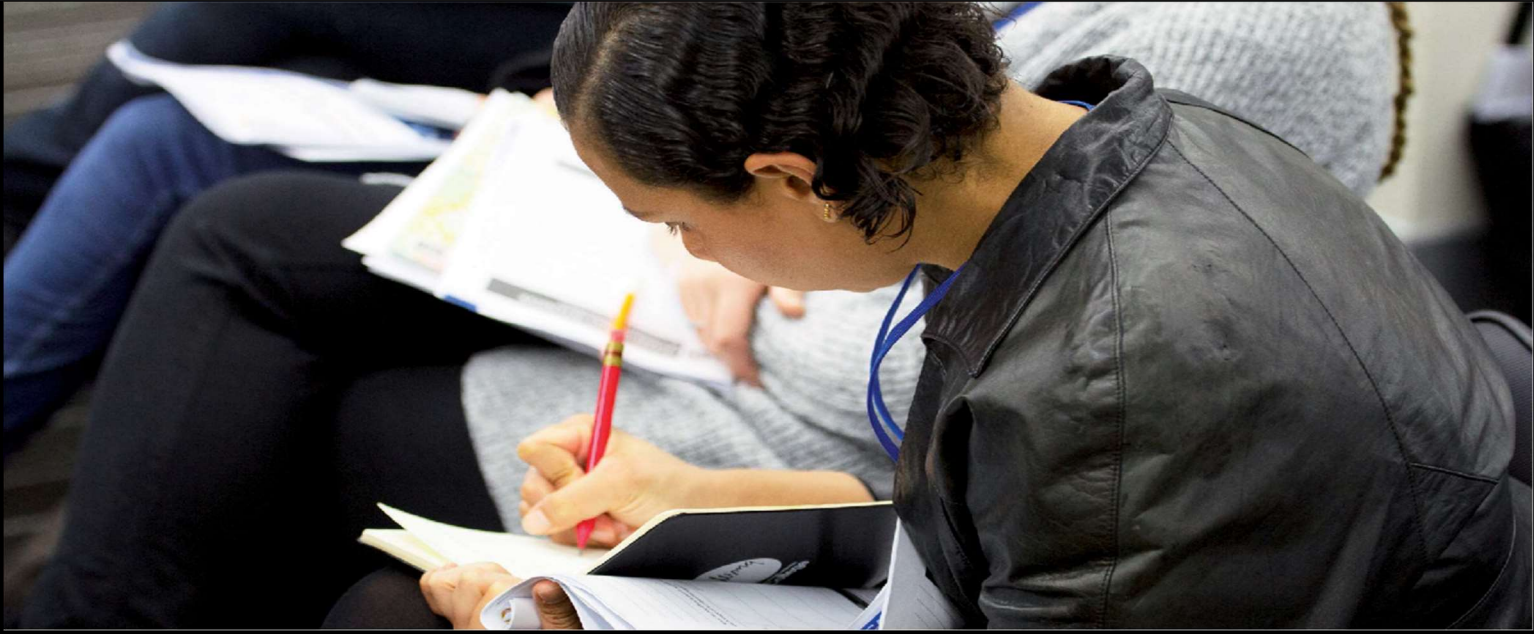
<https://www.service.nsw.gov.au/transaction/apply-for-a-working-with-children-check> Queensland or for Blue Card Services in QLD please visit [bluecard.qld.gov.au](http://bluecard.qld.gov.au).

Interstate students will need to provide relevant suitability details issued by their own State government.

### Internet Access and Online Components

Students must arrange at their own expense reliable access to a computer with internet connection and camera to successfully engage with the course.

SUIT Online uses a range of learning materials, including videos, documents, podcasts and screen casts that are best accessed through a broadband quality connection.



## Certificate IV in Chaplaincy and Pastoral Care CHC32315

# \$2,990

Tuition fees are paid incrementally over the duration of study (\$370 per month over 7 months) after an initial \$400 non-refundable deposit.

Government subsidy is not available to students for this qualification.

An individual student's costs associated with travel for face-to-face Intensives are not included in course fees. Students must make these arrangements and pay for these themselves. Students who live interstate, rural or outside the 100klms will attend Intensive ONLINE.

We do not offer advice regarding tuition fees and tax. We recommend all students seek professional advice before claiming any study-related expenses as a tax exemption.

This qualification is Centrelink approved as a full-time course of study. If you are eligible for financial assistance as a student, in any manner, this may be available to you. Students should seek advice on their options with Centrelink personnel prior to enrolment.

Our Certificate IV in Chaplaincy and Pastoral Care qualification is a fee for service program and all students are ultimately responsible for their own fee payment.

**Need more information?  
Visit: <https://suit.edu.au/>**

**If you have any questions please contact us:  
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E [training@suit.edu.au](mailto:training@suit.edu.au)**